

ALARACT 017/2024

DTG: R 201502Z MAR 24

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SUBJ/ALARACT 017/2024 – UTILIZATION OF THE ARMY RETIREE RECALL PROGRAM

THIS ALARACT MESSAGE HAS BEEN TRANSMITTED BY JSP ON BEHALF OF HQDA DCS, G1

1. (U) REFERENCES:

1.A. (U) TITLE 10 UNITED STATES CODE (AVAILABLE AT <HTTPS://USCODE.HOUSE.GOV>)

1.B. (U) EXECUTIVE ORDER 13223, ORDERING THE READY RESERVE OF THE ARMED FORCES TO ACTIVE DUTY AND DELEGATING CERTAIN AUTHORITIES TO THE SECRETARY OF DEFENSE AND THE SECRETARY OF TRANSPORTATION (AVAILABLE AT <HTTPS://WWW.GOVINFO.GOV>)

1.C. (U) DEPUTY SECRETARY OF DEFENSE, MEMORANDUM (DOD POLICY FOR ORDERING RETIRED PERSONNEL TO ACTIVE DUTY PURSUANT TO EXECUTIVE ORDER 13814), MARCH 6, 2018

1.D. (U) DODI 1352.01, MANAGEMENT OF REGULAR AND RESERVE RETIRED MILITARY MEMBERS (AVAILABLE AT <HTTPS://WWW.ESD.WHS.MIL>)

1.E. (U) AR 601–10, MANAGEMENT AND RECALL TO ACTIVE DUTY OF RETIRED SOLDIERS OF THE ARMY IN SUPPORT OF MOBILIZATION AND PEACETIME OPERATIONS

1.F. (U) ARMY DIRECTIVE 2020–16, DETERMINATION AND REPORTING OF MISSING, ABSENT-UNKNOWN, ABSENT WITHOUT LEAVE, AND DUTY STATUS-WHEREABOUTS UNKNOWN SOLDIERS

2. (U) PURPOSE. TO IMPROVE SOLDIER MANAGEMENT, OPTIMIZE RETIREMENT PLANNING, AND RETAIN TALENT FOR REQUIRED AUTHORIZED REGULAR ARMY VACANCIES BY PROVIDING INSTRUCTION ON WHERE AND HOW TO FIND RETIREE RECALL POSITIONS AND HOW TO APPLY FOR POSITIONS.

3. (U) SITUATION. A REVIEW OF COMMANDS' REQUESTS FOR FILL OF AUTHORIZED PERSONNEL VACANCIES, IN CONJUNCTION WITH CURRENT ARMY MANNING GUIDANCE, PROMPTED REVIEW OF HOW THE ARMY CAN FILL

KEY AND CRITICAL POSITION VACANCIES. THE RETIREE RECALL PROGRAM CAN BE AN EFFECTIVE TOOL TO FILL PERSONNEL SHORTAGES OF AUTHORIZED REGULAR ARMY VACANCIES THAT ARE CONSIDERED KEY AND ESSENTIAL.

4. (U) APPLICABILITY AND ELIGIBILITY.

4.A. (U) APPLICABILITY.

4.A.1. (U) ALL RETIREMENT ELIGIBLE REGULAR ARMY SOLDIERS.

4.A.2. (U) ALL ARMY NATIONAL GUARD OF THE UNITED STATES AND UNITED STATES ARMY RESERVE SOLDIERS WITH AT LEAST 18 YEARS ACTIVE FEDERAL SERVICE (AFS) AND WHO WILL ATTAIN 20 YEARS OR MORE OF AFS FOR A REGULAR RETIREMENT.

4.A.3. (U) RETIREES ON THE RETIRED LIST.

4.A.4. (U) NON-REGULAR (GRAY AREA) RETIREES ON THE RETIRED RESERVE LIST WHO WILL HAVE LESS THAN 18 YEARS AFS AND ARE NOT CURRENTLY RECEIVING RETIRED PAY.

4.A.5. (U) NON-REGULAR (GRAY AREA) RETIREES WHO ARE RECEIVING RETIRED PAY, REGARDLESS OF NUMBER OF YEARS OF AFS.

4.A.6. (U) NON-REGULAR (GRAY AREA) RETIREES WHO WILL BECOME SANCTUARY ELIGIBLE (EXCEED 18 YEARS AFS) DURING A RETIREE RECALL MUST BE EITHER COLLECTING A RETIREMENT OR BE ELIGIBLE TO OTHERWISE COLLECT A RETIREMENT BY THE END OF THE RETIREE RECALL ORDER.

4.B. (U) ELIGIBILITY.

4.B.1. (U) RETIRED PERSONNEL OF ALL GRADES ARE ELIGIBLE FOR RETIREE RECALL TO ACTIVE DUTY (AD). THERE IS NO AGE LIMITATION, ALTHOUGH PERSONNEL OLDER THAN 70 ARE NOT NORMALLY RECALLED.

4.B.2. (U) SOLDIERS WHO ARE RETIREMENT ELIGIBLE AND HAVE OBTAINED A RETIREMENT ORDER ARE ELIGIBLE. RETIREMENT ELIGIBLE SOLDIERS MUST GO THROUGH THE ACTUAL RETIREMENT PROCESS AND INITIATE A DD FORM 2656 (DATA FOR PAYMENT OF RETIRED PERSONNEL) SO THAT DEFENSE FINANCE AND ACCOUNTING SERVICE–CLEVELAND CENTER CAN BUILD THE RETIRED ACCOUNT.

4.B.3. (U) EXAMPLES OF SOLDIERS ELIGIBLE FOR THE PROGRAM INCLUDE, BUT ARE NOT LIMITED TO:

4.B.3.A. (U) RETIRING OFFICERS WHO ARE UNABLE TO OBTAIN A MANDATORY RETIREMENT DATE EXTENSION.

4.B.3.B. (U) ACTIVE GUARD RESERVE SOLDIERS WHO WERE SELECTED FOR RELEASE FROM ACTIVE DUTY (REFRAD) THROUGH A REFRAD BOARD AND ARE RETIREMENT ELIGIBLE (REFRAD BOARDS ARE QUANTITATIVE BOARDS, LIMITATIONS EXIST FOR QUALITATIVE BOARDS).

4.B.3.C. (U) SOLDIERS RETIRED FOR DISABILITY (CATEGORY III: INCLUDES RETIREES FOR DISABILITY OR ANY RETIREE OVER THE AGE OF 60), AS AGE OR DISABILITY MAY NOT BE THE SOLE BASIS FOR EXCLUDING A RETIRED SERVICEMEMBER.

4.B.3.D. (U) RETIREES ON THE RETIRED LIST OR IN THE RETIRED RESERVE.

4.C. (U) INELIGIBILITY. REGULAR ARMY OFFICERS WHO ARE RECOMMENDED FOR SELECTIVE EARLY RETIREMENT BY A BOARD CONVENED UNDER SECTION 611(B), TITLE 10, UNITED STATES CODE (10 USC 611(B)) ARE INELIGIBLE FOR RETIREE RECALL PURSUANT TO 10 USC 688. THIS INELIGIBILITY ALSO EXTENDS TO AN OFFICER WHO IS NOTIFIED THAT HE OR SHE IS BEING CONSIDERED BY THE BOARD AND SUBSEQUENTLY REQUESTED RETIREMENT PRIOR TO THE BOARD CONVENING DATE AND WAS RETIRED BASED ON THE REQUEST.

5. (U) IMPLEMENTATION.

5.A. (U) REQUISITIONING FOR FILL BY RETIREE RECALL IS ACCOMPLISHED BY TWO METHODS:

5.A.1. (U) A BY-NAME REQUEST. A COMMAND MAY CHOOSE TO REQUEST A CURRENT RETIREE OR A RETIREMENT ELIGIBLE SOLDIER FOR CONSIDERATION. IN EITHER CASE, THE BY-NAME REQUEST IS VOLUNTARY FOR THE INDIVIDUAL UNDER CONSIDERATION.

5.A.2. (U) A BY-REQUIREMENT REQUEST. BY-REQUIREMENT REQUESTS MAY BE ADVERTISED THROUGH THE COMMON ACCESS CARD (CAC)-ENABLED ARMY MOBILIZATION COMMON OPERATING PICTURE (MOBCOP) SYSTEM VIA THE TOUR-OF-DUTY PORTAL AND THE NON-CAC ENABLED SITE CARRERA (ABLE TO VIEW POSITIONS ANYWHERE VIA A DS LOGIN) FOR CURRENTLY SERVING, RETIREMENT ELIGIBLE SOLDIERS. IN ADDITION, ARMY RETIREMENT SERVICES WILL POST OPPORTUNITIES AVAILABLE FOR CURRENT RETIREES THROUGH ITS MEDIA CHANNELS.

5.B. (U) POSITIONS ADVERTISED IN TOUR-OF-DUTY OR CARRERA WILL NOT BE PROCESSED THROUGH EITHER SITE. INSTEAD, INSTRUCTIONS WILL BE PROVIDED TO CONTACT THE COMMAND THAT POSTED THE POSITION FOR

CONSIDERATION.

5.C. (U) RETIREE RECALL POSITIONS POSTED IN TOUR-OF-DUTY AND CARERRA WILL BE STAND-ALONE AND WILL NOT BE SELECTED IN CONJUNCTION WITH ANY OTHER ACTIVE DUTY–OPERATIONAL SUPPORT OPTION. POSITIONS BUILT IN TOUR-OF-DUTY WILL POPULATE INTO CARERRA. RETIREE RECALLS ARE FOR AUTHORIZED REGULAR ARMY VACANCIES ONLY.

5.D. (U) PROCESSING.

5.D.1. (U) THE FORCE REQUESTOR IDENTIFIES A CRITICAL VACANCY. ARMY CURRENT MANNING GUIDANCE PLAYS A PART IN DETERMINING CRITICALITY; HOWEVER, A CHANGE IN MISSION OR OTHER DEMAND MAY DRIVE A REQUEST. AFTER IDENTIFYING THE CRITICAL VACANCY, FORCE REQUESTORS MAY ISSUE A BY-REQUIREMENT REQUEST OR SUBMIT A BY-NAME REQUEST IF THERE IS A SPECIFIC IDENTIFIED CANDIDATE. IN EITHER CASE, THE FORCE REQUESTOR WILL EVALUATE POTENTIAL CANDIDATES AND UPON FINAL DETERMINATION, SUBMIT ONLY ONE CANDIDATE PER CRITICAL VACANCY.

5.D.2. (U) ONCE THE FORCE REQUESTOR IDENTIFIES THE POTENTIAL RETIREE RECALL, THAT INDIVIDUAL MUST COMPLETE THE RETIREE RECALL PACKET AND SUBMIT THE PACKET DIRECTLY TO HUMAN RESOURCES COMMAND (HRC).

5.D.3. (U) HRC CONDUCTS THE INITIAL SCREENING OF THE RECALL REQUEST, BUILDS THE PACKET, AND FORWARDS IT TO THE DIRECTOR, MILITARY PERSONNEL MANAGEMENT (DMPM). AT THAT TIME, THE PACKET WILL BE STAFFED FOR A LEGAL REVIEW AND SUBMITTED THROUGH THE DEPUTY CHIEF OF STAFF (DCS), G–1 FOR ASSISTANT SECRETARY OF THE ARMY (MANPOWER AND RESERVE AFFAIRS) APPROVAL. THIS FINAL PART OF THE PROCESS TAKES 45 TO 60 DAYS TO COMPLETE.

5.D.4. (U) RETIRED SOLDIERS VOLUNTARILY ORDERED TO AD IN SUPPORT OF PEACETIME OPERATIONS WILL NORMALLY REMAIN ON AD FROM 1 TO 2 YEARS. RETIRED AVIATION OFFICERS ARE GENERALLY RECALLED FOR A MINIMUM OF 2 YEARS AND A MAXIMUM OF 3 YEARS.

5.D.5. (U) A RECALLED RETIREE'S REPORT LOCATION FOR IN-PROCESSING WILL BE DETAILED ON AD ORDERS. FAILURE TO REPORT TO THE LOCATION SPECIFIED WILL NEGATIVELY IMPACT THE TOUR. WHEN RETIRED SOLDIERS ARE IDENTIFIED AS ABSENT, THE COMMAND WILL FOLLOW THE PROCEDURES FOR ABSENT-UNKNOWN SOLDIERS PURSUANT TO REFERENCE 1.F FOR NOTIFICATION PROCEDURES. IN ADDITION TO THESE PROCEDURES, THE ORDER WILL BE RE-SENT TO THE MOST RECENT MAILING ADDRESS. THOSE WHO FAIL TO COMPLY WITH THE SECOND NOTIFICATION WILL BE REPORTED AS DESERTERS.

5.E. (U) APPLICATION FOR RETIREE RECALLS.

5.E.1. (U) RETIREE RECALL APPLICANTS WILL PROVIDE ALL REQUIRED INFORMATION TO THE REQUESTING COMMAND. THE REQUESTING COMMAND WILL SUBMIT ALL RETIREE RECALL PACKETS TO USARMY.KNOX.HRC.MBX.RPMD-ORD-RETIREE-RECALL@ARMY.MIL. COMMERCIAL PHONE AT HRC FOR RETIREE RECALLS IS 502-613-4911.

5.E.2. (U) ROUTING INSTRUCTIONS AND SEVERAL FREQUENTLY ASKED QUESTIONS FOR THE RETIREE RECALL PROGRAM MAY BE FOUND AT THE FOLLOWING ADDRESS ON THE HRC WEBSITE:
[HTTPS://WWW.HRC.ARMY.MIL/CONTENT/RETIREE%20RECALL](https://www.hrc.army.mil/content/retiree%20recall).

6. (U) REQUIREMENTS.

6.A. (U) REQUIRED DOCUMENTS:

6.A.1. (U) O7/SES-EQUIVALENT COMMAND JUSTIFICATION MEMORANDUM.

6.A.2. (U) DA FORM 160 (APPLICATION FOR ACTIVE DUTY).

6.A.3. (U) DA FORM 5500 (BODY FAT CONTENT WORKSHEET (MALE)) OR DA FORM 5501 (BODY FAT CONTENT WORKSHEET (FEMALE)).

6.A.4. (U) DA FORM 7349 (INITIAL MEDICAL REVIEW-ANNUAL MEDICAL CERTIFICATE) OR CURRENT PERIODIC HEALTH ASSESSMENT (FOR CONSECUTIVE TOURS).

6.A.5. (U) SECURITY CLEARANCE LEVEL AND DATE.

6.A.6. (U) RETIREMENT ORDER OR DD FORM 214 (CERTIFICATE OF UNIFORMED SERVICE).

6.A.7. (U) FORCE MANAGEMENT SYSTEM WEBSITE (FMS WEB) PRINTOUT IDENTIFYING THE VACANT POSITION.

6.B. (U) RETIREE RECALLS MUST MEET THE STANDARDS OF MEDICAL FITNESS SET FORTH IN AR 40-501.

6.C. (U) RETIREE RECALLS MUST MAINTAIN PERSONAL FITNESS AND STAY WITHIN ARMY WEIGHT/BODY FAT STANDARDS DURING PERIOD OF AD.

7. (U) BENEFITS AND ENTITLEMENTS.

7.A. (U) PAY AND ENTITLEMENTS ARE THE SAME AS ANY OTHER SOLDIER CURRENTLY ON AD. CONTINENTAL UNITED STATES AND OUTSIDE THE

CONTINENTAL UNITED STATES TOURS FOLLOW THE RULES AS OUTLINED IN THE JOINT TRAVEL REGULATIONS.

7.B. (U) IF YOU HAVE A DEPARTMENT OF VETERANS AFFAIRS (VA) DISABILITY RATING AND ARE RECEIVING COMPENSATION THROUGH THE VA, THE DISABILITY PAYMENTS WILL CEASE WHILE ON RETIREE RECALL ORDERS. YOU MAY ONLY RECEIVE ONE FORM OF COMPENSATION WHILE ON AD. USUALLY, THAT WILL MEAN AD PAY AND ALLOWANCES. YOUR RETIREMENT PAY WILL BE SUSPENDED. YOU MUST NOTIFY VA OF YOUR ACTIVE SERVICE AND MAKE A PAY ELECTION (SUSPEND YOUR DISABILITY PAYMENTS). FAILURE TO DO SO WILL RESULT IN COLLECTION ACTIONS FOR OVERPAYMENT.

7.C. (U) YOU MUST CONTACT VA UPON COMPLETION OF AD TO REINSTATE YOUR DISABILITY BENEFITS.

7.D. (U) SOLDIERS' AND SAILORS' CIVIL RELIEF ACT APPLIES TO ALL RETIRED SOLDIERS ORDERED TO AD.

7.E. (U) PROTECTION UNDER UNIFORMED SERVICES REEMPLOYMENT RIGHTS ACT APPLIES TO ALL RETIRED SOLDIERS ORDERED TO AD.

7.F. (U) RECALLED PERSONNEL DO NOT RECEIVE ADDITIONAL ENTITLEMENTS TO EDUCATIONAL BENEFITS, UNLESS SPECIFICALLY PROVIDED FOR BY CONGRESSIONAL ACTION.

7.G. (U) RECALLED PERSONNEL ORDERED TO AD ARE AUTOMATICALLY ENROLLED IN SERVICEMEMBERS' GROUP LIFE INSURANCE (UNLESS DECLINED).

7.H. (U) SURVIVOR BENEFIT PLAN (SBP) LAW STIPULATES A SOLDIER TYPICALLY MAY NOT CHANGE PREVIOUS SBP ELECTION, HOWEVER COST OF COVERAGE IS SUSPENDED UNTIL SOLDIER IS RELEASED FROM AD.

7.I. (U) ONCE AD PERIOD IS COMPLETE, RETIRED PAY WILL BE RECALCULATED BASED ON:

7.I.1. (U) HIGHER GRADE TO WHICH APPOINTED WHILE ON AD, IF APPLICABLE.

7.I.2. (U) DISABILITY INCURRED OR AGGRAVATED.

7.I.3. (U) LENGTH OF SERVICE ON AD.

8. (U) POINT OF CONTACT FOR THIS MESSAGE IS DCS G-1, DMPM (DAPE-MPM-MM) VIA EMAIL AT USARMY.PENTAGON.HQDA-DCS-G-1.MBX.MOBILIZATION-DIVISION@ARMY.MIL.

9. (U) THIS ALARACT MESSAGE EXPIRES ON 15 MARCH 2025.

ATTACHMENTS (U):

1. (U) RETIREE RECALL PRIMER

2. (U) RETIREE RECALL PROCESS FLOW CHART AND PROGRAM OVERVIEW
CHART

DIRECTORATE OF MILITARY PERSONNEL MANAGEMENT



**RETIREE RECALL
PRIMER**

as of 28 April 2022



What is Retiree Recall?

A recalled retiree is a retired Soldier who is ordered to active duty from the Retired Reserve or the retired list under 10 USC 688/688a, 12301(a), or 12301(d) and serves in his or her retired status. Retiree Recall is not an extension of your MRD.

Who can approve a Retiree Recall?

The Assistant Secretary of the Army (ASA) of Manpower & Reserve Affairs (M&RA) is the authorized approver to recall retired Soldiers.

Who is eligible for Retiree Recall?

Personnel of all grades are eligible for retiree recall to Active Duty (AD). There is no age limitation, although personnel older than 70 not normally recalled. Recalled retiree Soldiers *must be aligned to a valid AC vacancy with an exact grade and skill level match* (“one up-two down” does not apply). The retiree population will be utilized as a last resort to fill AC requirements.

I’m currently drawing retirement and disability pay.

Can I continue to receive those?

You may only receive one form of compensation while on AD. Usually, that will mean AD Pay and Allowances. Your retirement pay will be suspended. You must notify the Veterans Administration of your active service and make a pay election (i.e., suspend your disability payments). Failure to do so will result in collection actions for overpayment.



How long is a recall?

Retired Soldiers voluntarily ordered to AD, in support of peacetime operations, will normally remain on AD from 1 to 2 years. Retired aviation officers are generally recalled for a minimum of two years and a maximum of three years.

Can I be promoted?

No. Retirees are not eligible for promotion. (AR 600-10, Chapt 2). Retired Soldiers will be ordered to AD in their current grade on the retired list unless otherwise directed by HQDA. Members of Retired Reserve must be ordered to AD in their reserve grade.

Can I be released early?

Yes. Retirees may be released for poor performance, lack of operational requirements, personal hardship, or other reason deemed appropriate.

Can my security clearance be reinstated?

Everyone is required to pass a National Agency Check with Local Agency Checks (NACLIC) and Credit Check (also known as Tier 3) to be able to attain a Secret Clearance. Generally, those with less than two years into retirement are easier to process. You must, of course be eligible to hold the level of clearance that the job requires.



I am still on Active Duty. What do I need to start?

Soldiers serving on AD who are immediately recalled (day after contractual obligation ends) must go through the actual retirement process and initiate DD2656 (Data for Payment of Retired Personnel) to allow DFAS to build a retired account. HRC will require either your retirement order or your DD214.

How do I find a position eligible for recall?

Currently, the only mechanism is for Commanders, ACOMs, Army Service Component Commands, Direct Reporting Units, and Army component commanders to request retiree support by one of two means: through a requirement-based request or a by-name request. There is no database or system to post and/or search for retiree recall positions.

What are the minimum requirements?

You must meet the medical fitness standards IAW AR 40-501, para. 8-17, which states “A current (within the past 12 months) periodic health assessment, separation health assessment, or retirement medical examination is required.” **A civilian medical assessment may be substituted or you may be sent to a Mobilization Force Generation Installation (MFGI) who will validate your medical readiness before assignment.** For mobilization, you must also meet standards for deployment to the theater of operations.

You must maintain personal fitness and stay within Army weight/body fat standards during period of active duty.



What do I need to submit?

Retiree Recall Checklist				
Purpose: To determine eligibility of Soldier being considered for recall under USC 688 or 12301(d). Submission of information is entirely voluntary, but failure to present requested documentation will result in no further consideration for a tour.				
INSTRUCTIONS				
Soldier: Complete blocks 1-4. Collect required documents at block 30 and submit your packet through the requesting command.				
Administrative data				
1. Name of Retired Soldier (Last, First, Middle Initial)		2. SSN		3. Rank/Grade
4. MOS/Branch		5. Recall Type	6. Date Received	7. Submitted in DAMPG
<input type="checkbox"/> ADMIN <input type="checkbox"/> OCO		8. DAMPG Packet Number		
9. Type of Request		10. ASM Request for Accession, Re-Green, PE (if needed)		
<input type="checkbox"/> Initial Tour <input type="checkbox"/> Consecutive Tour <input type="checkbox"/> Extension		<input type="checkbox"/> NO <input type="checkbox"/> YES, Date:		
11. Prior Active Duty for Operational Support (ADOS)		12. CRC/MFGI Required		
Prior Days:	This Tour:	Total: 0	<input type="checkbox"/> NO <input type="checkbox"/> YES Gaining command MUST schedule CRC date	
13. Will Soldier Exceed 1825		14. Will Soldier Exceed 17 Years AFS - If yes, Requesting Agency must provide O7 ETP request memo		
<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO		
Extensions/Consecutive Assignments Only				
15. Previous DAMPG Packet		<input type="checkbox"/> Copy of Last Command Request <input type="checkbox"/> Previous Orders		
Assignment Request				
16. Report Date		17. Notification Time		18. Report to UIC/Location
				19. Category Category I
20. Age	21. CURORG		22. Supporting UIC/Duty Location	
	R		23. AFS includes this tour <input type="checkbox"/> yes <input type="checkbox"/> no	
24. Para/Line Number		25. Recall Authority		USC 688
26. Duty Title		27. Duty Station		28. Type of Operation
				29. Days
30. Application Required Documents Checklist				
<input type="checkbox"/> Command Memo - O7 or higher (contains Name/Last 4, Rank/MOS/AOC, Supporting UIC/Duty Location, Para/Line# or WADE, Report to UIC, Supporting UIC, Duty Location, Tour Length, Requested Start Date, Required Security Clearance, Justification, POC)				
<input type="checkbox"/> 1825 or AFS ETP Request (if applicable)				
<input type="checkbox"/> Position Validation - FMSWeb (MOB/MTOE/TDA, WIAS or IA, BOG)				
<input type="checkbox"/> Military Occupational Specialty/Area of Concentration Mismatch Memo				
<input type="checkbox"/> Medical Credentials and OTSG/MEDCOM Approval Memo (AMEDD Officers ONLY)				
<input type="checkbox"/> DA Form 160 Request for Active Duty (Block #13 includes: M/W, Tape Y/N, B/P, and Pass Y/N, Email, AFS (Yrs/Mths - including this tour)				
<input type="checkbox"/> DA Form 5500/5501 Body Fat Worksheet (if required, not older than 6 months)				
<input type="checkbox"/> DA 7349 Initial Medical Review (pg. 1 completed by applicant, pg. 2 completed and signed by a physician acquired by applicant or MPGI)				
<input type="checkbox"/> Current Physical Health Assessment (PHA)/Physical Date:				
<input type="checkbox"/> Security Clearance Level/Date (DISS Verified)				
Clearance: (S) Date:				
<input type="checkbox"/> Retirement Order or Retirement DD 214				
<input type="checkbox"/> Individual Retiree Recall Acknowledgement of 30-Day Notification (30-Day Waiver)				
<input type="checkbox"/> Additional Supporting Documents				
HRC Retiree Recall Checklist		20220427		

HRC will provide you with a checklist of required documents. You must complete this checklist to be further considered for recall. Some additional documents and certifications may be required, but generally you will need:

- *Command request memorandum*
- *1825 Rule Waiver request (can be combined with Command request)*
- *Position Validation*
- *DA Form 160 (request for active duty)*
- *DA 5500-5501 (body fat worksheet)*
- *DA 7349 (Initial medical review)*
- *Current PHA (consecutive tours)*
- *Security Clearance level and date*
- *Retirement order or DD214*
- *Waiver of notice for deployments*



Where do I report?

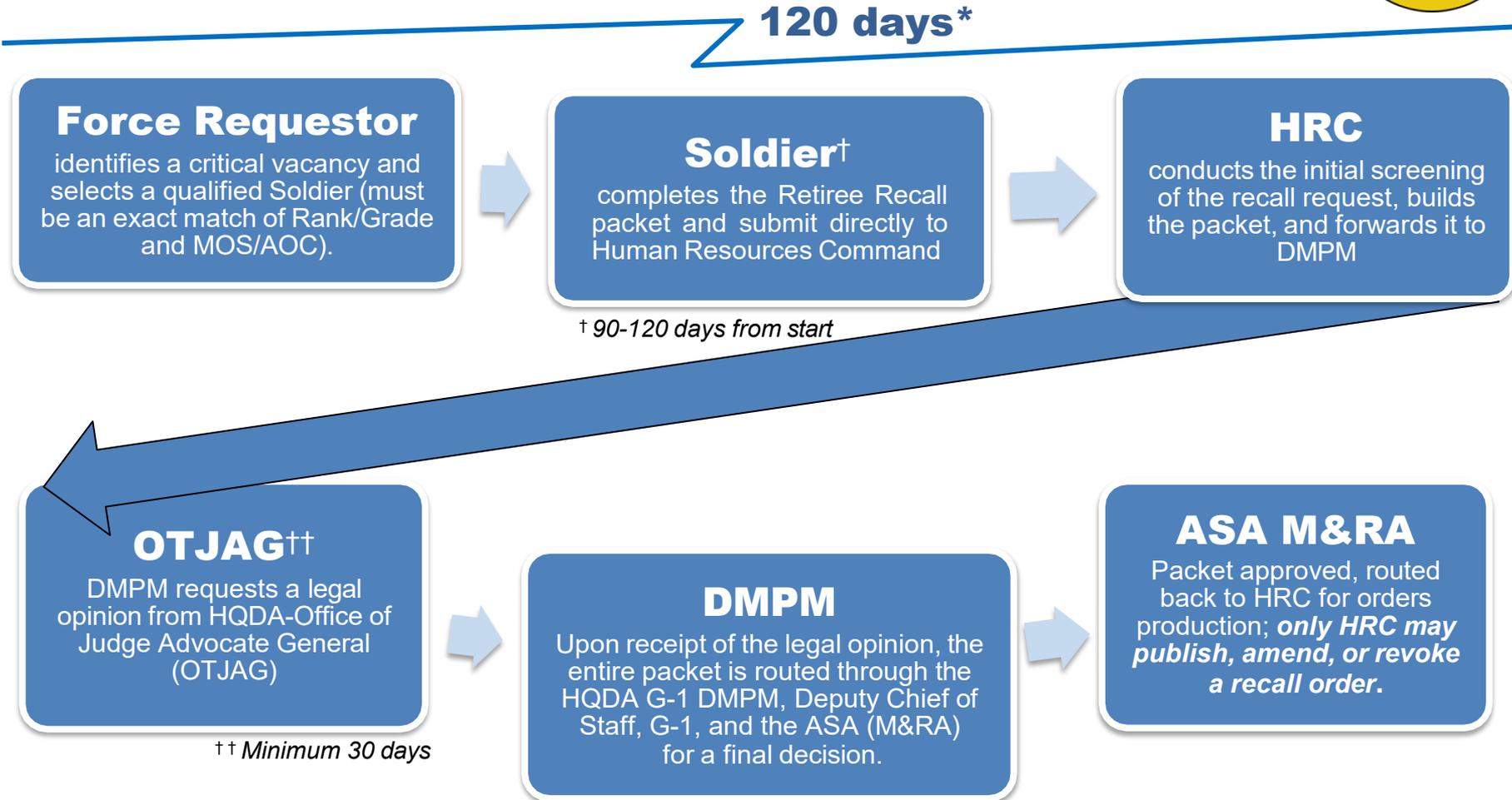
Your report location for in processing will be located on your orders. Failure to report to the location specified will negatively impact your tour and may result in immediate revocation of the active duty order.

What are my entitlements?

Your pay and entitlements are the same as any other Soldier currently on active duty. CONUS and OCONUS tours follow the rules as outlined in the Joint Travel Regulation.

What else?

- *Soldiers' and Sailors' Civil Relief Act applies to all retired Soldiers ordered to AD.*
- *Protection under Uniformed Services Reemployment Rights Act (USERRA) applies*
- *Recalled personnel do not receive additional entitlements to educational benefits, unless specifically provided for by Congressional action.*
- *Recalled personnel ordered to AD are automatically enrolled in SGLI (unless declined)*
- *Survivor Benefit Plan (SBP) Law stipulates a Soldier typically may not change previous SBP election, however cost of coverage is suspended until Soldier is released from AD*
- *Once AD period is complete, retired pay will be recalculated based on:*
 - 1) *higher grade to which [if] appointed while on AD*
 - 2) *Disability incurred or aggravated*
 - 3) *Length of service on AD*
- *You must contact the VA upon completion of AD to reinstate your disability benefits*



**for visualization only. Staffing times are approximate (except where noted). Please plan accordingly.*

DMPM Mobilization Division Team: usarmy.pentagon.hqda-dcs-g-1.mbx.mobilization-division@army.mil

HRC Retiree Recall website: <https://www.hrc.army.mil/STAFF/Retiree%20Recall>

HRC Retiree Recall Team: usarmy.knox.hrc.mbx.rpmd-ord-retiree-recall@army.mil

A soldier in full combat gear, including a helmet and tactical vest, is shown from the waist up. He is wearing a camouflage uniform and a black leather glove on his right hand, which is pointing forward. He has a determined expression on his face. The background is a blurred outdoor setting with trees and a clear sky. A small American flag is visible on a pole in the distance.

QUESTIONS?

*Please Contact Human Resources Command
or visit: <https://www.hrc.army.mil/STAFF/Retiree%20Recall>*

*or contact The Mobilization Division at the DMPM
[usarmy.pentagon.hqda-dcs-g-1.mbx.mobilization-
division@army.mil](mailto:usarmy.pentagon.hqda-dcs-g-1.mbx.mobilization-division@army.mil)*

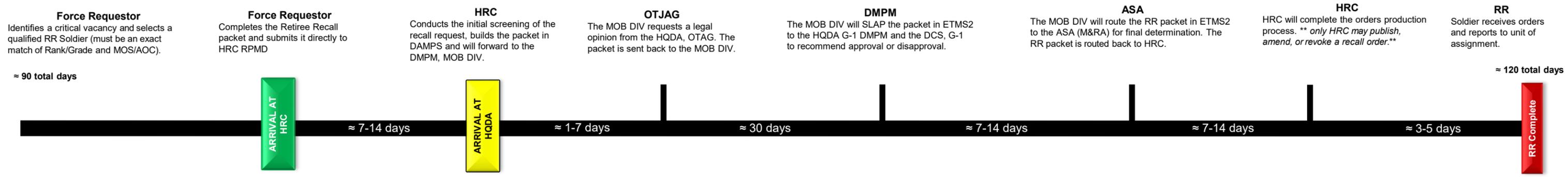


References:

- A) 10 USC § 688 Retired members: authority to order to active duty; duties
- B) 10 USC § 688a Retired members: temporary authority to order to active duty in high-demand, low-density assignments
- C) 10 USC § 12301 Reserve Components Generally
- D) SECARMY Memorandum pursuant to Executive Order 13814 (2018)
- E) DOD Instruction (DoDI)1352.01 Management Of Regular And Reserve Retired Military Members (December 8, 2016)
- F) Financial Management Regulation (FMR) 7000.14-R – Volume 7B, Chapter 7: Active/Reserve Duty After Retirement (December 2019)
- G) Army Regulation 601-10 Management and Recall to Active Duty of Retired Soldiers of the Army in Support of Mobilization and Peacetime Operations (7 June 2019)
- H) Army Regulation 135-200 Active Duty For Missions, Projects, and Training for Reserve Component Soldiers (20 October 2020)
- I) Army Regulation 40-501 Standards of Medical Fitness (27 June 2019)



U.S. Army Retiree Recall Process Flow



LEGEND

- ❖ **Days:** Business days
- ❖ **ARNG:** Army National Guard
- ❖ **ASA (M&RA):** Assistant Secretary of the Army (Manpower & Reserve Affairs)
- ❖ **COMPO:** Army Component
- ❖ **DAMPS:** Department of the Army Mobilization Processing Systems
- ❖ **DMPM:** Directorate of Military Personnel Management
- ❖ **DCS, G-1:** Deputy Chief of Staff, G-1
- ❖ **EO:** Executive Order
- ❖ **ETMS2:** Army Task Management System v.2

- ❖ **FR:** The Command Requesting the RR
- ❖ **HRC:** Human Resources Command
- ❖ **MOB DIV:** Mobilization Division
- ❖ **OTJAG:** Office of the Judge Advocate General
- ❖ **RPMD:** Reserve Personnel Management Directorate
- ❖ **RR:** Retiree Recall Soldier
- ❖ **SLAP:** Senior Leader Approval Process
- ❖ **USAR:** United States Army Reserve

RETIREE RECALL AUTHORITIES

- | | | |
|---|---|---|
| Regular Army (COMPO 1) (RA)
<ul style="list-style-type: none"> • 10 USC 688 / 688a • EO 13814 • DODI 1352.01 • AR 40-501 • AR 600-9 • AR 601-10 | Reserve Components (COMPO 2 (ARNG) & COMPO 3 (USAR))
<ul style="list-style-type: none"> • 10 USC 12301(a) / 12301(d) • DODI 1352.01 • AR 40-501 • AR 600-9 • AR 601-10 | General Officers (COMPO 1, 2, & 3)
<ul style="list-style-type: none"> • 10 USC 689 / 690 • EO 13814 • DODI 1352.01 • AR 40-501 • AR 600-9 • AR 601-10 |
|---|---|---|

PACKET REQUIREMENTS

- ❖ O7 / SES-equivalent command justification memorandum
- ❖ DA Form 160 (request for active duty)
- ❖ DA 5500-5501 (body fat worksheet)
- ❖ DA 7349 (Initial medical review)
- ❖ Current PHA (consecutive tours)
- ❖ Security Clearance level and date
- ❖ Retirement order or DD214
- ❖ FMS Web printout identifying the vacant AC position

FREQUENTLY ASKED QUESTIONS

Q1: What is Retiree Recall?

A1: A recalled retiree is a retired Soldier who is ordered to active duty (AD) from the Retired Reserve or the retired list under 10 USC 688 / 688a, 12301(a), or 12301(d). Per AR 601-10, Recalled retiree Soldiers **must be aligned to a valid vacant AC requirement that matches the grade and skill of the retiree before he or she may be recalled to AD. The retiree population will be utilized as a last resort to fill Active Component vacant requirements.**

Q2: I am still on Active Duty. What do I need to start?

A2: Soldiers serving on AD who are immediately recalled (day after contractual obligation ends) must go through the actual retirement process and initiate DD Form 2656 Data for Payment of Retired Personnel) to allow DFAS to build a retired account. HRC will require either your retirement order or your DD Form 214.

Q3: What are the minimum requirements?

A3: You must meet the medical fitness standards IAW AR 40-501, 3-2. For initial tours you may utilize a DA Form 749 Annual Medical Certificate with page 2 signed by a physician. IAW AR 600-9, retirees must stay within Army body composition standards during period of active duty. Retirees who exceed standard will be placed in Army Weight Control Program.

Q4: How do I find a position eligible for recall?

A4: The only mechanism is for the Command to request retiree support by one of two means: through a requirement-based request or a by-name request. There is no database or system to post and/or search for retiree recall positions.

Q5: How long is the period of recall?

A5: Retired Soldiers voluntarily ordered to AD, in support of peacetime operations, will normally remain on AD from 1 to 2 years. Retired aviation officers are generally recalled for a minimum of two years and a maximum of three years.

Q6: How does the FR request an extension for a Retiree Recall?

A6: Any extension requests requires the FR to generate a new recall packet; the packet will follow the same processing timeline and review/approval requirements.

Q7: Can I be promoted?

A7: No. Retirees are not eligible for promotion. (AR 601-10, Chapter 2-4). Retired Soldiers will be ordered to AD in their current grade on the retired list unless otherwise directed by HQDA. Members of Retired Reserve must be ordered to AD in their reserve grade.

Q8: I'm currently drawing retirement and disability pay. I am still eligible to serve as Retiree Recall and will I continue to receive these payments?

A8: Retire pay will automatically be suspended for retired Soldiers ordered to AD for over 30 days. On release from active duty (REFRAD), other than for training, retired Soldiers are entitled to credit the additional time served on AD for computation of retired pay. Disabled Veterans are still eligible to serve as a Retiree Recall however they must notify the Department of Veterans Affairs and make a pay election (i.e., suspend your disability payments). Failure to do so will result in a collection action for overpayment.

Additional Information and Points of Contact

Timeline: The Force Requestor must contact HRC to initiate the recall process at a minimum of 90 before the requested start date. The process can take 90-120 days from start to finish.

DMPM Mobilization Division Team: usarmy.pentagon.hqda-dcs-g-1.mbx.mobilization-division@army.mil

HRC Retiree Recall website: <https://www.hrc.army.mil/STAFF/Retiree%20Recall>

HRC Retiree Recall Team: usarmy.knox.hrc.mbx.rpmd-ord-retiree-recall@army.mil



Retiree Recall Program Overview

What is Retiree Recall?

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I am still on Active Duty. What do I need to start?

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Force Requestor

Identifies a critical vacancy and selects a qualified Soldier (must be an exact match of Rank/Grade and MOS/AOC).

Force Requestor†

Completes the Retiree Recall packet and submit directly to Human Resources Command

† 90-120 days from start to finish

HRC

Conducts the initial screening of the recall request, builds the packet, and forwards it to DMPM

OTJAG††

DMPM requests a legal opinion from HQDA-Office of Judge Advocate General (OTJAG)

†† Minimum 30 days

DMPM

Upon receipt of the legal opinion, the entire packet is routed through the HQDA G-1 DMPM, Deputy Chief of Staff, G-1, and the ASA (M&RA) for a final decision.

ASA M&RA

Packet approved, routed back to HRC for orders production; *only HRC may publish, amend, or revoke a recall order.*

Additional Information and Points of Contact

Timeline: The Force Requestor must contact HRC to initiate the recall process which can take 90-120 days from start to finish.

Required Documents:

- O7 / SES-equivalent command justification memorandum
- DA Form 160 (request for active duty)
- DA 5500-5501 (body fat worksheet)
- DA 7349 (Initial medical review)
- Current PHA (consecutive tours)
- Security Clearance level and date
- Retirement order or DD214
- FMS Web printout identifying the vacant AC position

DMPM Mobilization Division Team: usarmy.pentagon.hqda-dcs-g-1.mbx.mobilization-division@army.mil

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