

Louisiana National Guard



JFHQ-LA, NGLA-JPM-HA
JACKSON BARRACKS
6400 SAINT CLAUDE AVE
NEW ORLEANS, LA 70117

AIR ACTIVE GUARD RESERVE (AGR) VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: 012-19

OPEN DATE: 23 APR 19

CLOSING DATE: 14 MAY 19

POSITION:

AEROSPACE MEDICAL SERVICE CRAFTSMAN

UNIT/LOCATION:

**159th Medical Group
New Orleans, LA**

The primary purpose of the position is to plans, provides, and evaluates routine patient care and treatment of beneficiaries to include flying and special operational duty personnel. Organizes the medical environment, performs and directs support activities for patient care situations, including contingency operations and disasters. Performs duty as Independent Duty Medical Technician (IDMT), Aeromedical Evacuation Technician (AET), Hyperbaric Medical Technician (HBMT); Allergy and/or Immunization Technician (AIT), Special Operations Command (SOC) Medic, Dialysis Medical Technician (DMT), Critical Care Technician (CCT), Neurodiagnostic Technologist (NT), or Flight and Operational Medical Technician (FOMT).

AFSC:

4N071

MINIMUM RANK / GRADE:

TSgt / E-6

MAXIMUM RANK / GRADE:

MSgt / E-7

*****LOUISIANA NATIONAL GUARD MEMBERS** – Acceptance of this position may result in the loss of contracted incentive(s). For further details, contact the LANG State Incentive Manager, at (504) 391-8336***

WHO MAY APPLY FOR THIS POSITION:

THIS ANNOUNCEMENT IS OPEN TO CURRENT ENLISTED MEMBERS IN THE LOUISIANA AIR NATIONAL GUARD. APPLICANTS MUST FURNISH THE REQUIRED DOCUMENTATION AS SPECIFIED IN THE ANNOUNCEMENT. IF THE REQUIRED DOCUMENTATION IS NOT PROVIDED, CONSIDERATION WILL NOT BE GIVEN IN THE QUALIFICATION PROCESS

SPECIAL NOTES:

WITH THE EXCEPTION OF A RESUME, LETTERS OF RECOMMENDATION, AND SNCOA ANY ADDITIONAL DOCUMENTS NOT REQUIRED BY THE VACANCY ANNOUNCEMENT (E.G., POSITION DESCRIPTION, PERFORMANCE EVALUATIONS, CERTIFICATES OF TRAINING, ETC.) WILL BE REMOVED FROM THE APPLICATION PACKAGE. APPLICANTS ARE HIGHLY



All Applicants must scan / submit via email the following documents in the order that they are listed:

- ☐ **Cover letter**, typically provides detailed information on why you are qualified for the job.
- ☐ **NGB Form 34-1**, dated 11 Nov 2013, Application for Active Guard/Reserve (AGR) Position.
(announcement number and position title must be annotated on the form)
- ☐ **Resume**, *(optional)* ensure to focus on official military training when the standards were exceeded and be ready to explain any particular item the board may question.
- ☐ **Full length military service dress photograph with white background** *(snapshots acceptable)*
- ☐ **Copy of State Driver's License** *(photocopy of both sides)*
- ☐ **Current Report of Individual Personnel (RIP)**, RIP can be obtained from Virtual MPF (vMPF). Select 'Record Review', and then 'Print/View All Pages'.
- ☐ **Enlisted Performance Report, EPR** *(current within 12 months)*
- ☐ **Letter of Recommendation**, required when EPR is not available from the military command.
- ☐ **Copy of current Report of Individual Fitness**, from the Air Force Fitness Management System (AFFMS) within the last 12 months. (Note: Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite score of 75 or higher for entry into the AGR program).
- ☐ **Copy of AF Form 422**, Physical Profile Serial Report *(current within 12 months)*, must include PULHES
- ☐ **Copy of all DD 214/NGB Form 22** *(This document is required for former active service member and prior service in the National Guard).*

Area of Consideration

- This position is **open to current enlisted members in the Louisiana Air National Guard**. Individual selected will receive an Active Duty Title 32 Tour with the Louisiana Air National Guard. In order to be considered for this position applicants must meet minimum qualifications.
- This position is subject to rotating shifts, night shifts, and weekends/holidays.
- May be required to fly in military aircraft or commercial aircraft for TDY purposes.
- Participation with unit of assignment during UTAs, annual training, deployments, special projects and exercises is required.

Qualifications Requirements

- **Compatible AFSC: 4N071**
- **This is a supervisory position and recommending official desires applicant possess the required AFSC for all initial appointment.**
- **Minimum acceptable grade: E-6**
- **Maximum acceptable grade: E-7**
- **Member must have completed Noncommissioned Officer Academy (NCOA)**
- **Member must possess a SECRET security clearance.**



- Member must be willing to work long and irregular hours, be subject to intense public scrutiny, and become involved in civic and military activities that support the local community.
- Member must meet physical qualifications IAW Chapter 7, ANGI 36-101, AFI 48-123.
- Member must also meet the requirements of AFI 36-2903, AFI 36-2905, and other regulations as required.
- No record of disciplinary action that resulted in an Article 15 or unfavorable Information File.
- No history of emotional instability, personality disorder, or other unresolved mental health problems.
- No record of alcohol or substance abuse, financial irresponsibility, domestic violence, or child abuse.

Evaluation Process

Applicants will be evaluated solely on the information provided in the application. Experience will be evaluated based on the relevance to the position for which application is made and whether it is full-time or part-time. In addition to experience, credit will also be given for military training and self-development, civilian and military awards and education.

Duties and Responsibilities

- Provides, supervises and manages patient care of beneficiaries to include flying and special operational duty personnel. Performs nursing tasks. Acts as Patient Centered Medical Home member or team leader. Front-line preventionist who identifies potential health risks and provides preventative counseling. Performs paraprofessional portions of preventative health assessments and physical examinations. Monitors and records physiological measurements. Orients patients to the hospital environment. Admits, discharges, and transfers patients as directed. Observes, reports, and records observations in patient progress notes and team conferences. Performs portions of medical treatment, diagnostic, and therapeutic procedures. Cares for, observes, and reports on pre/post-operative, seriously or critically ill, and injured patients. Records treatments and procedures rendered and observes effects. Performs postmortem care. Identifies patient problems and assists in developing and evaluating patient care plan(s). Assembles, operates, and maintains therapeutic equipment. Provides field medical care in contingency operations and disasters. Performs basic life support and triage in emergency situations. Serves as member of primary emergency medical response to in-flight emergencies and potential mass casualty scenarios for on- and off-base incidents. Operates emergency medical and other vehicles. Loads and unloads litter patients. Participates in contingency or disaster field training, exercises, and deployments. Augments search and rescue flying squadrons. Obtains and maintains linen and supplies/areas. Disposes of medical waste. Maintains inpatient and outpatient medical records. Screens medical records for deployability and other medical administrative requirements. Prepares and submits administrative reports. Manages supplies and equipment, submits and executes budgets. Coordinates medical service activities with execution and clinical management teams. Utilizes the nursing process for promoting and maintaining patient health. Provides disease and disability education, care, and evaluation of nursing care. Participates in and leads the planning, implementation, and evaluation of nursing care. Performs assessment and analysis of patient health status, identifies health goals, recognizes subtle changes in conditions, interprets these changes, and immediately determines appropriate course of action.
- Supervises personnel, conducts training, and creates duty schedules. Schedules and/or conducts in-service training on procedures, techniques, and equipment. Schedules and/or conducts periodic disaster training, fire drills, and evacuation procedures. Provides training to medical and non-



medical personnel; training may include areas such as emergency medical technician and required basic life support training.

- Performs duty as an IDMT at home station and deployed locations, remote sites and alternate care locations. Renders medical, dental, and emergency treatment; recommends and coordinates evacuations for definitive medical treatment. Performs pharmacy, laboratory, bioenvironmental, immunizations, public health, medical logistics and medical administration duties. Establishes preceptorship and provides forward area health care IAW applicable guidelines in an austere or bare-base environment.
- Special Operations Command (SOC) Medics perform special operations medical support providing initial combat trauma stabilization, on-going field trauma care, and Casualty Evacuation (CASEVAC) to definitive care.
 - SOC medics are ideally suited to Special Operations Forces (SOF) and Combat Search and Rescue (CSAR) mission support for establishing bare-base encampments.
- Performs aeromedical evacuation (AE) ground and/or flight duties. Performs pre-flight/inflight patient care and documentation. Provides emergency care for patients in event of medical and/or aircraft emergencies. Functions as an aeromedical evacuation crewmember (AECM). Prepares patients, equipment and aircraft for flight. Enplanes and deplanes patients. Loads and unloads baggage. Operates specialized aircraft flight equipment, medical devices and aircraft systems related to patient care.
- Performs allergy and immunization (AI) duties.
 - Allergy: Manages immunotherapy care and performs diagnostic tests as ordered by physician. Prepares allergenic extracts and/or specific allergy treatment extracts. Performs allergy skin and anergy testing.
 - Immunization: Manages computer based patient information. Performs tuberculosis testing. Administers vaccines IAW current guidelines. Provides emergency care for treatment of anaphylaxis. Provides patient education regarding expected reactions and proper post-vaccination care. Provides oversight of immunization processes and programs. Manages the Immunization Backup Technician (IBT) program.
- Performs neurodiagnostic duties. Assists physician with and prepares patients for examination, treatment, and diagnostic procedures. Assembles, operates, maintains and performs routine user maintenance of electroencephalographic and electromyographic equipment. Assists in performing special electroencephalographic and electromyographic procedures. Ensures appropriate care and storage of tracings and reports.
- Performs critical care duties. Prepares patient with special equipment for transfers. Performs and assists with examinations and special procedures including mechanical ventilation, cardiovascular and neurovascular procedures and dialysis.
- Performs hyperbaric medical duties. Prepares patients and equipment for hyperbaric dive. Provides wound care debridement. Prepares hyperbaric chamber and properly positions patients. Functions as hyperbaric dive crewmember. Assists hyperbaric nurse or provider with patient care during dive. Provides emergency care for patients in event of medical or hyperbaric chamber emergencies.
- Performs Dialysis Medical Technician duties. Prepares patient and performs procedures using specialized renal dialysis equipment.
- Performs flight and operational medicine duties. Assists flight surgeon with aircraft mishap and physiological incident response, investigation, and reporting. Supports flight surgeon to develop flying safety and deployment briefings. Assists healthcare provider teams with interpretation and application of medical standards to determine medical qualifications for occupational duty, worldwide duty, special operation duty, mobility status, flying status, special duty, security



clearance, professional military education (PME), retraining, commissioning, and transition to Air Force Reserves or Air National Guard. Provides administrative management of duty limiting conditions reports. Assists with oversight of waiver management utilizing the Aircrew Information Management Waiver Tracking System (AIMWTS). Maintains grounding management on all aircrew assigned utilizing the Aeromedical Services Information Management Systems (ASIMS). Performs the paraprofessional portion of initial flying class/special operational duty (SOD) physicals. Conducts clinical entries for data into the Physical Examination Processing Program (PEPP) and manages physical until completion. Provides first point of contact for non-empanelled patients requiring physical examinations (i.e. Department of Defense Medical Examination Review Board (DoDMERB), Reserve Officer Training Corps (ROTC), and others that are an extension of the occupational exam). Performs preventive health assessment (PHA) physicals for flying status and non-flying status personnel and updates results of required tests and examinations into ASIMS.

- Performs other duties as assigned.

Submission of Application

Application packets must be scanned to: ng.la.laarng.mbx.agr-branch-air@mail.mil in one pdf file or via AMRDEC SAFE (<https://safe.amrdec.army.mil/safe/>) until 2359 hrs on the expiration date of this announcement. Confirmation of receipt of application is the responsibility of the applicant. POC is MSgt Cassie L. Ellis at (225) 319-4853, DSN 435-4853.

