

STATE VACANCY ANNOUNCEMENT

LOUISIANA MILITARY DEPARTMENT LOUISIANA NATIONAL GUARD

POSITION: Mechanic Technician #50558826

ANNOUNCEMENT NO. 176-2020

SALARY: MW-213 / Minimum \$31,720 / Maximum \$56,888 annually

LOCATION: LA Military Dept, LANG-CB, Range Control (Maint Facility) Camp Beauregard, Pineville, LA

OPEN: 18 November 2020

CLOSE: 2 December 2020

NOTE: Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED "AT WILL" AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. **AREA OF CONSIDERATION:** (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Military Members; (3) those eligible for Louisiana State Guard Membership.

2. **QUALIFICATIONS:** (In addition to below, see application procedures).

a. **SPECIFIC:** Must have 3-5 years heavy construction equipment repair experience. Must maintain a valid Driver's License and attend State Employee Driver Training Class. Must have a Commercial Class A Driver's License or capable of obtaining. Must have the ability to lift 50 pounds unassisted, including above the shoulder. Must be capable for obtaining a LaCarte Purchase Card and Common Access Card (CAC). Must be able to work with minimal guidance, instruction or supervision on equipment ranging from chainsaws and mowers to tractors and excavators. Accessible after normal duty hours, weekends and holidays as required. Must demonstrate strong communication skills interacting with organization personnel and contractors.

b. **GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Common Access Card (CAC) Card. Travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

c. **OTHER REQUIREMENTS:** The LA Military Department is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

3. **CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. The successful applicant will be required to join the Louisiana State Guard as a condition of employment. Service in the Louisiana State Guard does not require the applicant to perform military training, periodic inactive duty (monthly drills), nor does it require deployment outside of the State of Louisiana. The applicant can expect that service in the Louisiana State Guard to be substantially the same as normal State Government working conditions.

4. **POSITION DESCRIPTION:** Functions as the Camp Beauregard Range Control Maintenance Equipment Repair Mechanic to support all motorized range equipment. Supervise Range employees performing maintenance of equipment and assigned personnel. Become trained and receive the LaCarte Purchase Card for the purpose of purchasing all parts and material required to maintain all equipment to operational standards. Read and interpret mechanical schematics and shop drawings for equipment repair and fabrication projects. Schedule all oil and fluid service and ensure the correct filters are utilized. Maintain and update all equipment records to include all services performed and parts repaired on each single item equipment. Perform daily, weekly and monthly inspection as recommended by equipment manufacture. Operate recovery assets to remove broken equipment from ranges and training area. Builds, repairs and replaces hydraulic systems ranging from 20 hp tractors to 500 hp motor graders with onsite hose tools and presses. Perform diagnostic of electrical systems and repairs faults as required. Responsible for coordination with all vendors for repair parts, transportation and purchase closeouts. Build and maintain equipment maintenance budget to present to ITAM Coordinator for both monthly and yearly execution. Serve as an Environmental Compliance Officer for the Range Control Section. Ensure everyday on hand quantity and types of lube, oils and fuels are available and low stock is reordered timely. Perform track repair to dozers, skid steers and excavators. Maintain safe and secure work environment as the shop and tool room manager. Complete all mandatory training and safety training. Attend all mandatory meetings (Safety, Town hall, etc.). Report to work on time, dress IAW LMD SOP, personal hygiene IAW LMD SOP and follow all the regulations and SOPs for the area working in and complete all. Perform other duties as assigned.

5. **APPLICATION PROCEDURES:** All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/wp-content/uploads/2016/10/LMD-H-Form-10-State-Application-pdf-10-25-2016NEW.pdf>.** Application(s) must be submitted to the appropriate LMD Human Resources by the close date, no later than 4:00 p.m.

Ms. Wenda Woolf

LMD-HR (Camp Beauregard), Bldg. 718 "E" St., Pineville, La. 71360

E-mail: wenda.a.woolf.nfg@mail.mil

Office: (318) 641-5392 / (318) 641-5394

Fax: (318) 290-5060