

STATE VACANCY ANNOUNCEMENT

LOUISIANA MILITARY DEPARTMENT LOUISIANA NATIONAL GUARD

POSITION: Laborer – *Temporary #50550079

ANNOUNCEMENT NO. 252-2022

SALARY: MW-211 / Minimum \$28,538 / Maximum \$51,189 annually

LOCATION: LA Military Department, LANG-JB, Jackson Barracks, New Orleans, Louisiana

OPEN: 20 September 2022

CLOSE: 4 October 2022

***Temporary Appointment:** *Not to exceed 2 years from Start Date.
Earns Leave & Eligible for Benefits (No LASERS).*

NOTE: Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED “AT WILL” AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. AREA OF CONSIDERATION: (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Military Members; (3) those eligible for Louisiana State Guard Membership.

2. QUALIFICATIONS: (In addition to below, see application procedures).

a. **SPECIFIC:** Must be honest trustworthy, respectful and flexible and demonstrates sound work ethics. Effective verbal and listening skills. Excellent team building skills. Performs some semi-skilled tasks under general supervision and may work as a helper to a skilled trade job under close supervisor.

b. **GENERAL:** Must have a valid Driver’s License, Social Security Card and Birth Certificate. Must qualify to obtain a Common Access Card (CAC) Card. Travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

c. **OTHER REQUIREMENTS:** The LA Military Department is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

3. CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. The successful applicant will be required to join the Louisiana State Guard as a condition of employment. Service in the Louisiana State Guard does not require the applicant to perform military training, periodic inactive duty (monthly drills), nor does it require deployment outside of the State of Louisiana. The applicant can expect that service in the Louisiana State Guard to be substantially the same as normal State Government working conditions.

4. **POSITION DESCRIPTION:** Services, washes, oils and greases light mechanical equipment including cars, trucks, mowers and tractors. Assists skilled trade jobs by performing manual operations. Performs only rough carpentry work. Loads and unloads materials; makes minor repairs to tools; mixes and pours concrete. Operates gasoline pumps and may keep simple records. May occasionally operate light equipment under close supervision. Assists in the spraying and eradication of unwanted vegetation. Prepare and paint buildings, furniture and other structures with brush or spray application. Repairs and erects metal and wood signs. Performs a wide variety of tasks in the maintenance and repair of State Facilities and grounds. Performs assigned duty as directed by the Facility Engineer Superintendent or other supervisory personnel. Completes all mandatory required training. Performs other duties as assigned.

5. **APPLICATION PROCEDURES:** All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/wp-content/uploads/2016/10/LMD-H-Form-10-State-Application-pdf-10-25-2016NEW.pdf>.** Application(s) must be submitted to the appropriate LMD Human Resources by the close date, no later than 4:00 p.m.

Mrs. Dawn Riess
LMD-HR (Jackson Barracks) P.O. Box 440, Chalmette, La. 70044
E-mail: dawn.t.riess.nfg@army.mil
Office: (504) 278-8547