Securely Logging Out of Workday

This document contains instructions in the following areas for securely logging out of Workday:

- Logging Out and Closing Your Browser

Logging Out and Closing Your Browser

When you have finished working in Workday it is important to remember to sign out of the system. Click your name in the upper-right corner of the Workday screen and then click Sign Out.

After signing out of Workday you will be back to the Sign In to Workday screen. It is recommended that you close your web browser as a second step to ensuring that you are completely logged out of Workday. To close your web browser click the X in the upper-right corner of your web browser's window.

For more information on protecting your Workday account please see the following document: Tips for Keeping Your Workday Account Secure

Daffy Duck

Daffy Duck
View Profile

Home

Inbox

Notifications

Favorites

W:Drive

My Account

Sign Out

Sign In to Workday:

User Name

Password

MASONIC VILLAGE
Enjoy Life Your Way

Masonic Villages Training Tenant

Sign In

Change Password