

## **Request for Proposal**

### **Program Evaluation of Volunteers of America Mid-States Restorative Justice Projects**

#### **ELIGIBLE APPLICANTS**

Proposers shall meet the following criteria:

- A physical office location in Kentucky with key staff available to attend in-person meetings in Louisville, Kentucky and potentially other sites as they are established.
- Experience obtaining approvals to conduct evaluations through an IRB.
- The evaluation team must have a member with minimum of five (5) years of experience designing and implementing performance evaluation measurement (to include qualitative and quantitative measures), and conducting applied research or evaluation projects at agencies implementing restorative justice practices.

#### **DESCRIPTION**

Volunteers of America Mid-States Restorative Justice (VOA RJ) is seeking to contract with an evaluator to design and conduct an evaluation of Restorative Justice projects including justice-involved youth and adults and school projects. This evaluation will focus on: a) project implementation b) project effectiveness; and c) (to the extent possible) relationship between implementation and effectiveness.

The goal of the evaluation is to: 1) determine success rates of the individuals referred, 2) satisfaction of restorative justice practice participants, 3) to the extent possible recognize what practices were most effective in referred individual's success and participant satisfaction, 4) to the extent possible identify essential components to implementing the VOA RJ program leading to client success.

The evaluation findings will serve two primary purposes: 1) aiding in sustaining components and practices in existing projects contributing to client satisfaction and client success; and 2) aiding in guiding implementation in new sites. Evaluation findings will also be used to inform VOA RJ activities, such as enhancing trainings and educational material for key stakeholders, including but not limited to restorative practices and case management processes.

#### **AVAILABLE FUNDING**

The funding available is \$20,625. VOA RJ reserves the right to reject proposals with funding requests about this amount.

## HOW TO APPLY

An application packet complete with required documents must be received by VOA RJ c/o Libby Mills via email at [Libbym@voamid.org](mailto:Libbym@voamid.org) no later than **5:00 p.m. ET on July 26, 2022**.

## REVIEW TIMELINE

The review process will be completed by August 3, 2022. If needed, any questions related to the RFP responses will be provided by August 4, 2022 with responses due on August 5, 2022. The final decision will be made by August 8, 2022 with notifications provided by August 9, 2022.

All questions and requests for additional information regarding this RFQ must be received before **5 p.m. PT on July 15, 2022** and answers will be sent with two (2) working days. VOA RJ reserves the sole right to determine the timing and content of the responses to all questions and requests for additional information received after the **July 15, 2022**.

## RFP RESPONSE REQUIREMENTS

The response to this RFP shall include:

- Resumes or Vitas of evaluator(s)
- Brief literature review
- Description of evaluation design with time lines
- Brief description of anticipated report(s)

Applicants must submit their response all required documents specified in this RFP to Libby Mills at [Libbym@voamid.org](mailto:Libbym@voamid.org).

## CONTACT US

All questions and requests for additional information regarding this RFP must be submitted via email to [Libbym@voamid.org](mailto:Libbym@voamid.org) before **5:00 p.m. PT on JULY 26, 2022**.