



## **Short Term Assignment**

### **Counter Wildlife Trafficking Assessment**

**Cambodia**

**FY 2022**

#### **OPPORTUNITY**

The Department of the Interior's International Technical Assistance Program (DOI-ITAP) is recruiting a team to conduct an assessment of counter wildlife trafficking (CWT) efforts in Cambodia. DOI-ITAP is seeking combinations of the following areas of expertise:

- Writing and editing organizational assessments
- International conservation planning
- Wildlife law enforcement
- Protected Area/Park management
- Zoonotic disease risk
- Public Policy and legal frameworks for CWT

The team will travel to Cambodia for two-to-three weeks in the Spring of 2022 to interview relevant organizations for the assessment.

#### **BACKGROUND**

DOI-International Technical Assistance Program (DOI-ITAP) is positioned to support USAID Cambodia in furthering their efforts to respond appropriately and vigorously to the international crisis of wildlife trafficking. DOI-ITAP, in concert with USAID and key regional stakeholders, will assess the status of wildlife trafficking initiatives and opportunities for appropriate USAID interventions in Cambodia as part of broader U.S. Government-wide efforts to combat the illicit trade in wildlife and achieve the goals of the END Act. It is envisioned that the assessment will recommend approaches to streamline, facilitate, and improve USAID and U.S. Government counter-wildlife trafficking efforts in Cambodia, and more broadly in the region.

The primary objectives of this assessment are to:

1. Assess the current and planned landscape of wildlife trafficking efforts implemented by U.S. Government interagency partners, non-government partners, and other relevant stakeholders in Cambodia and in the region.

2. Synthesize relevant research, analysis, and investigative reporting concerning Cambodia's involvement in domestic and international wildlife crime and issues stemming from wildlife crime as they affect and are affected by other sectors.
3. Identify potential partners and stakeholders for USAID to contact regarding engagement in and collaboration on future CWT efforts in Cambodia and the Southeast Asia region.

## ASSIGNMENT

A team of 3-4 subject matter experts will be selected to work in close cooperation and under the technical guidance of the Project Management Team and the DOI-ITAP In-Country Coordinator for Cambodia to conduct a thorough CWT Assessment for the country of Cambodia. The Team will meet with government and non-government stakeholders involved in CWT and provide a written assessment of current CWT efforts, capacity, and challenges in Cambodia to USAID Cambodia, along with a set of prioritized, CWT-specific recommendations for USAID and/or other U.S. Government agencies working in the country.

## SCHEDULE

This assignment is expected to consist of a 14–21-day trip to Phnom Penh, Cambodia during Spring 2022. This trip will likely include multiple site visits to various ports of entry throughout Cambodia. Pre-trip activities would include weekly or bi-weekly coordination calls and literature review for two to three months prior to the assessment trip. Post-trip activities would include finalizing written contributions to the assessment report.

## DUTIES

Team members will review relevant research, analysis, and investigative reporting concerning Cambodia's involvement in domestic and international wildlife crime. They will participate in assessment interviews with all identified CWT actors in Cambodia, developing questions in their areas of expertise and taking notes to support the assessment report. They will draft sections of the assessment report as assigned by the DOI-ITAP project manager or team lead, providing professional recommendations for CWT interventions and partnerships in Cambodia.

All travel and in-country logistics will be handled by DOI-ITAP and our in-country coordinator. Most meetings will take place in the capital, but site visits to locations outside the capital vital to the CWT context of the country will be included in the itinerary. Interpretation will be provided when required. Background material and briefings will be provided to the selected individuals prior to departure. Team members will be expected to work in collaboration with DOI-ITAP project managers and USAID officers via video call and email on trip preparation and follow-up.

Within two weeks of the end of the assessment trip, team members will submit their assigned sections of the assessment report. DOI-ITAP will compile, edit, and submit the final assessment report.

## COSTS

DOI-ITAP will cover all travel costs associated with this assignment (round-trip airfare, lodging, meals, medical insurance, immunizations, per diem, etc.). **The salaries of the team members, however, will be paid by their employing DOI agency** for the duration of the international assignment, including pre- and post-trip obligation.

Please note that travel expenses will **NOT** count against Bureau travel ceilings.

A stipend or salary reimbursement may be available for a team member serving as the primary author and editor of the assessment report. Please indicate if interested.

## APPLICATION REQUIREMENTS

Competitive applicants for this assignment will:

- a. Preference will be given to current and former employees of DOI and its Bureaus.
- b. Demonstrate mastery in at least one of the following disciplines: conservation biology, international conservation planning, wildlife law enforcement, public policy, or legal frameworks for CWT.
- c. Have a working knowledge of combatting wildlife trafficking strategic approaches.
- d. Have an ability to communicate with and adapt to the needs and abilities of professional peers, agencies, and stakeholders of different ethnic or cultural groups.
- e. Strong assessment writing abilities.

Preference will be given to applicants with:

- a. Experience in programming for USAID or DOI,
- b. Experience with international conservation programs,
- c. Familiarity with CITES,
- d. Knowledge of the structure of U.S. embassies and the general purpose of key positions,
- e. Experience working or volunteering internationally, and
- f. Experience with inter-agency coordination.

Current DOI employees must have prior approval from their supervisor(s) before applying for this assignment.

## QUESTIONS

Please contact Jason Riley, DOI-ITAP Team Lead for Asia, Pacific Islands & the Arctic, at [Jason.Riley@ios.doi.gov](mailto:Jason.Riley@ios.doi.gov), and Bethany Matula, Project Manager for Asia, Pacific Islands & the Arctic, at [Bethany.Matula@ios.doi.gov](mailto:Bethany.Matula@ios.doi.gov).

## HOW TO APPLY

Interested persons should email a **cover letter and resume** summarizing relevant experience, together with a note indicating supervisor approval (if applicable), to: [Jason.Riley@ios.doi.gov](mailto:Jason.Riley@ios.doi.gov) and [Bethany.Matula@ios.doi.gov](mailto:Bethany.Matula@ios.doi.gov). Applications should be submitted as soon as possible but no later than COB on January 7, 2022.

**If you are with FWS OLE, please do not respond directly to this recruitment. FWS OLE recruitment for this position is being handled through FWS OLE HQ**

***All applicants must secure approval from their supervisors to apply for an ITAP assignment. Supervisors will then adhere to their Bureau requirements for any further approvals required by the Bureau. For Bureau requirements, applicants should contact their appropriate Bureau International Affairs Point of Contact. A complete list of those POCs follows. All NPS, BOR and BLM applicants must copy their International Affairs POCs when they submit their applications to ITAP.***

## International Office Contacts for the Bureaus

Bureau	Contact	Position	Email	Telephone
BIA	Ashley Fry	<i>Senior Advisor</i> , International Affairs	<a href="mailto:ashley.fry@bia.gov">ashley.fry@bia.gov</a>	202-208-5808
BLM	Chris Tollefson	<i>Division Chief</i> , Public Affairs	<a href="mailto:ctollefson@blm.gov">ctollefson@blm.gov</a>	202-912-7410
BOEM	Emily Lindow	<i>Chief of Staff</i> , Office of the Director	<a href="mailto:emily.lindow@boem.gov">emily.lindow@boem.gov</a>	202-513-0825
BOEM	Erin Trager	<i>International Relations Specialist</i> , Office of the Director	<a href="mailto:erin.trager@boem.gov">erin.trager@boem.gov</a>	202-513-7795
BOEM	Timothy McCune	<i>International Relations Specialist</i> , Office of the Director	<a href="mailto:timothy.mccune@boem.gov">timothy.mccune@boem.gov</a>	202-208-6632
BOR	Jeff Morris	<i>Program Manager</i> , Native American and International Affairs Office	<a href="mailto:jmorris@usbr.gov">jmorris@usbr.gov</a>	303-445-3373
BOR	Omero Martinez	<i>International Affairs Specialist</i> , Native American and International Affairs Office	<a href="mailto:omartinez@usbr.gov">omartinez@usbr.gov</a>	202-513-0557
BSEE	Julie Fleming	<i>Chief</i> , Office of Congressional and International Affairs	<a href="mailto:julie.fleming@bsee.gov">julie.fleming@bsee.gov</a>	703-787-1681
FWS	Anna Seidman	<i>Assistant Director</i>	<a href="mailto:Anna_Seidman@fws.gov">Anna_Seidman@fws.gov</a>	202-208-6394
NPS	Stephen Morris	<i>Chief</i> , Office of International Affairs, World Heritage Program Coordinator	<a href="mailto:stephen_morris@nps.gov">stephen_morris@nps.gov</a>	202-354-1803
NPS	Rudy D'Alessandro	<i>International Cooperation Specialist</i> , Arctic, Asia, Pacific, Foreign Travel Certifications	<a href="mailto:rudy_dalessandro@nps.gov">rudy_dalessandro@nps.gov</a>	202-354-1805
OSMRE	Sterling Rideout	<i>Assistant Director, Program Support</i> , Program Support Directorate	<a href="mailto:srideout@osmre.gov">srideout@osmre.gov</a>	202-208-2596
ONRR	Chris Mentasti	<i>Program Analyst</i>	<a href="mailto:chris.Mentasti@onrr.gov">chris.Mentasti@onrr.gov</a>	202-513-0614
OS	Tabitha Anderson	<i>Travel Coordinator</i> , International Technical Assistance Program	<a href="mailto:Tabitha_Anderson@ios.doi.gov">Tabitha_Anderson@ios.doi.gov</a>	202-208-3624
OWF	Amy Krause	<i>Supervisory Public Affairs Specialist</i>	<a href="mailto:amy_krause@ios.doi.gov">amy_krause@ios.doi.gov</a>	202-570-2233
USGS	Kevin Kunkel	<i>Chief</i> , Branch of International Science Support	<a href="mailto:kkunkel@usgs.gov">kkunkel@usgs.gov</a>	703-648-6043
DOI Passports and Visas	Tiffany Cephas	<i>Passports and Visa Agent</i> , International Affairs, Policy Division	<a href="mailto:passports@ios.doi.gov">passports@ios.doi.gov</a>	202-208-5292
DOI Passports and Visas	Crystal Franklin	<i>Passports and Visa Agent</i> , International Affairs, Policy Division	<a href="mailto:passports@ios.doi.gov">passports@ios.doi.gov</a>	202-208-5292

## SELECTION PROCESS

The entire selection process may take several weeks. A short list of candidates will be interviewed by telephone (or via Zoom or Microsoft Teams). All candidates will be notified of the results of the selection process by email. **The position is open to all applicants that meet the stated requirements. If applicants do not receive an email acknowledgement of receipt of their application, please inquire with the Project Managers listed above. Applicants not selected for this mission will have their resumes retained for consideration on future DOI-ITAP projects.**